

How to host a fantastic Quiz Night

Hosting a Quiz Night for Wessex Cancer Support is easy with this how to guide.

Planning

- Select a suitable venue, date and time
- Set your quiz questions - use our pre-set ones, create your own or a mix of both
- Decide on the price of entry, size of teams and a winner's prize
- Will you run an extra activity on the night? - such as a raffle or the sweepstake included in your pack
- Will you need a microphone/PA system to be heard?

Tag us



@wessexcancersupport



Get the word out

- Use the poster template provided, to help advertise your quiz - just fill in all the details
- Share the event on social media - set up a Facebook event and invite followers
- Spread the word with friends, family and work colleagues



On the night

- Each team will need sheets for their answers and any picture rounds. Don't forget pens!
- A score sheet so the host can keep track
- Remember the prize for the winning team
- Ask someone to run the raffle and sweepstakes
- Prepare a cash float



Have fun!

Remember, the goal is to have fun and raise as much as possible for Wessex Cancer Support. Think about how to make your quiz different from others .



Thanking and banking

Make sure you thank everyone for coming and let them know how much the event raised. See our separate guide on how to bank your donation by either cheque, BACS or phone.

